

MEMBER'S GALLERY Consignment Agreement
Fort Bend Art Center Gallery, 2012 Ave G, Rosenberg, TX 77406

Date: _____ Artist Name: _____

Phone: _____ Email: _____

Gallery Responsibilities:

1. The Gallery will take all precautions in handling the art pieces, but Artist enter works at their own risk.
2. Checks from Artist sales through the Gallery from the previous month will be ready by the 15th business day of each new month.

Artist Responsibility:

1. The Artist must be a member of the Art League of Fort Bend and be in good standing. This includes dues paid, being active on a committee, serving as a meeting host/hostess, etc.
3. All Merchandise offered for sale and sold through the Gallery are processed through the FBAC Point of Sale register. At the time of any sale, tax will be charged and reported to Texas State Comptroller by the Treasurer. Additionally, at the time of sale, a 20% suggested donation set by the gallery members will be returned to the ALFB.
4. As an Art League Artist you may display art in the League Member's Hallway Gallery. The display space must be shared equally among the Artist displaying. You may hang extra as space allows.
5. Artists will bring their art in, prepared and ready for display. The Artist is to prepare and print an art ID card from the Gallery templet, found on the league laptop, and attached with masking tape to the right corner of on the wall or place near the displayed 3D art.
6. Art will be changed out every 3 months, January, April, July, October. You are responsible to hang your art. Please notify the gallery facilitator if you cannot change out art on the specified day. Contact the gallery facilitator to make arrangements to change out early.
7. When an Artist is notified that a work is sold the Artist needs to replace the piece of artwork within seven days. A filler piece of artwork may be put in the place until your new replacement art arrives.

Terms and Conditions:

1. **Original Art:** All art must be original and if Artist violates copyright laws the Artist assumes all legal ramifications and the gallery will not be held responsible in any way. Artist are advised to identify art object as original, one-of-a-kind or a limited edition.
2. **Food Safety:** Artist must label all glass and pottery food safe or for decorative purposes only.
3. **Modifications:** The ALFB Board reserves the right to change this agreement after 90 days and upon 30 days written notice.
4. **Hold Harmless:** Gallery Artist and Board of Directors shall not be liable for loss or damage to art works brought to the gallery for display or sale.

Artist Signature: _____ Date: _____

ALFB Board Representative: _____ Date: _____